

Budget Finalization Meeting Minutes

Bolton Academy

Date: March 12, 2025

Time: 6:30pm

Location: Zoom recording at

<https://www.youtube.com/live/9PybVzZ8Vn0?si=UE-t4TRSFoTEbjcZ>

- I. Call to order: 6:34pm
- II. Roll Call

Role	Name	Present or Absent
Principal	Shavaun Mincey	Present
Parent/Guardian	Joanna Caceres-Aponte	Absent
Parent/Guardian	Meredith Castelan	Present
Parent/Guardian	Nikki Knox	Present
Instructional Staff	Michael Armstrong	Present
Instructional Staff	Celine Browne-Roberts	Present
Instructional Staff	Nicole Hinton	Present
Community Member	Avina Gupta	Present, after roll call
Community Member	Marie Cruzado Jeanneau	Present
Swing Seat	Taniya Wilder	Present

Guests Present: Diane Jacobi, APS

Quorum Established: Yes, 8/9

III. Action Items

- A. **Approval of Agenda:** Motion made by: Marie Cruzado Jeanneau; Seconded by: Nicole Hinton

Members Approving: Shavaun Mincey, Meredith Castelan, Nikki Knox, Michael Armstrong, Celine Browne-Roberts, Taniya Wilder

Members Opposing: None

Members Abstaining: None

Motion Passes

- B. **Approval of Previous Minutes:**

Motion made by: Celine Browne-Roberts; Seconded by: Taniya Wilder

Members Approving: Shavaun Mincey, Meredith Castelan, Nikki Knox, Michael Armstrong, Marie Cruzado Jeanneau, Nicole Hinton

Members Opposing: None

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Members Abstaining: None

Motion Passes

C. **Approval of the Final Budget Recommendation** (*after final presentation/review*):

Motion made by: [Michael Armstrong](#); Seconded by: [Celine Brown-Roberts](#)

Members Approving: [Shavaun Mincey](#), [Meredith Castelan](#), [Nikki Knox](#), [Nicole Hinton](#), [Avina Gupta](#), [Marie Cruzado Jeanneau](#), [Taniya Wilder](#)

Members Opposing: None

Members Abstaining: None

Motion Passes

IV. Discussion Items

A. **Discussion Item 1:** Final budget recommendation

- i. Shavaun Mincey reviewed the GO Team norms, as well as the budget process overview. We are on Step 8 – budget finalization meeting.
- ii. There were no changes made to the draft budget we discussed at our last meeting.
- iii. Additions to the staff for 2025-2026: Assistant Principal, EIP teacher and 4th grade teacher
- iv. IB Coordinator duties will be absolved under duties of Assistant Principal
- v. Shavaun Mincey reviewed the budget breakdown by function
 1. Bulk of funding is under instruction
- vi. Question around current Department of Education cuts – will Bolton be impacted by this?
 1. Reduction of staff may make accountability difficult for Title 1 schools, but accountability will be held via the state level.
 2. Budgets are driven by student enrollment. Bolton is in a secure place in this regard.

V. Information Items

A. **Principal's Report**

- i. Kindergarten Round Up – 60 families attended; highly successful event.

B. **February 24, 2025 CAT Meeting Report Out**

- i. Facilities Master Plan 2026
 1. Implementation of FMP decisions (consolidation, rezoning, additions) will be phased over many years, but decisions are needed in early 2026.
 2. Jan-April 2025 – program visioning & preliminary operational planning
 3. April 2025 – identify representative community stakeholders and establish FMP Task Force

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4. April-Oct 2025 – Stakeholder education & community engagement
- ii. North Atlanta Cluster
 1. Priority 1: Cluster collaboration and communication
 2. Priority 2: Subgroup performance / data disaggregation
- iii. Parents/Community members are strongly encouraged to stay tuned in with changes that are in place. With the current deficit, APS is considering how they are utilizing facilities:
 1. 13 APS schools are fully staffed but have less than 300 students
 2. Bolton is the opposite – we are growing but not growing to the point of maxing out capacity. However, think about implications – students moving from consolidated schools will be served in other places.
 3. Ms. Mincey encourages GO Team members to stay plugged in - watch the board meetings; attend town halls; and participate in feedback sessions to stay informed.

VI. Announcements

- i. Celebrating 92.4 CCRPI score! (College & Career Ready Performance Index)
- ii. Ms. Mincey will be defending her dissertation next week!
- iii. SOFI Night – March 22
- iv. Next GO Team meeting – April 23 @ 6:30pm

VII. Adjournment

Motion made by: [Taniya Wilder](#); Seconded by: [Nicole Hinton](#)

Members Approving: [Shavaun Mincey](#), [Meredith Castelan](#), [Nikki Knox](#), [Michael Armstrong](#), [Marie Cruzado Jeanneau](#), [Celine Browne-Roberts](#)

Members Opposing: None

Members Abstaining: None

Motion Passes

ADJOURNED AT 7:09pm

Minutes Taken By: [Meredith Castelan](#)

Position: [Secretary](#)

Date Approved: [April 23, 2025](#)